

# **MOTOR VEHICLE RECORDS-TITLE AND REGISTRATION**

## **Learning Objectives**

- To know who is eligible (the permissible uses) to obtain a Title and Registration MVR
- To know the fees for certified and uncertified MVRs
- To know the criteria for a Title and Registration MVR
- To know the information contained on a certified and uncertified Title and Registration MVR
- To know the different Trans to print a Title and Registration MVR

## **Performance Objectives**

- To correctly determine the eligibility of a customer requesting an MVR
- To correctly print a certified or uncertified Title and Registration MVR
- To correctly print a certified or uncertified mobile home Title and Registration MVR

## MOTOR VEHICLE RECORDS-TITLE AND REGISTRATION

### General Information

An MVR is a Motor Vehicle Record. A Title and Registration record contains:

- Owners name and address
- Lien information

For a T&R MVR the customer may request certified or uncertified.

A customer may also access the [www.servicearizona.com](http://www.servicearizona.com) for an MVR.

Check the form to determine the appropriate MVR being requested before issuing.

The fees for a Title and Registration MVR are

MVD			3 <sup>RD</sup> PARTY	
	Uncertified	Certified	Certified Found	\$5.00
Over the counter	\$3.00	\$5.00	Certified Not Found	\$3.00
Drop off	\$2.00	\$5.00	Uncertified Found/Not Found	\$3.00
			Lienholder MVR	\$1.50

For requesters who have been granted the right to obtain an MVR by an applicable permissible use, they must provide one of the following items of information as a **Primary Criteria**, except those using Permissible Use #11 (see below):

- Vehicle Identification Number or
- Arizona Plate Number

The one-item search criterion does not apply to requesters using Permissible Use #11, they must provide both of the Primary Criteria and one of the following **Secondary Criteria**:

- Owner's full name or
- Owner's residence address

Requestor may provide any additional information, such as a DOB. This may assist in obtaining the correct record

Every person requesting an MVR (unless requesting their own record) is required to check a "permissible use" box on the back of the form and provide any additional required information where indicated. If requesting his or her own record, customer will check the permissible box on the **front** of the application.

## MOTOR VEHICLE RECORDS-TITLE AND REGISTRATION

An individual must give **consent** prior to the release of their MVR to any person or entity **not otherwise authorized to receive it**. A status code 81 is on every record where consent to release has not been given.

There are two ways for a customer to give consent to someone

1. **A general express consent** This consent is given by checking the OPT IN box on the Driver License application, title application, renewal notice, change of address card or filling out the Consent To Release Motor Vehicle Record General Release form 96-0276. The CSR will remove the SC81 from the driver record and any vehicle records in the customer's name.
2. **One time express consent:** This consent is given by filling out the Consent to Release Motor Vehicle Record One Time Release form 96-0463. The status code 81 stays on the record. You may access these forms from the MVD website at <http://spweb/intranet/mvd/formsandpub/default.asp>

Complete the "MVD Use" section on the front and the "Certification" section on the back of the form. It must be signed by the requester and witnessed by the MVD agent, Third Party Processor or a notary.

**Note:** Records Unit Personnel are the only individuals authorized to issue the 10-year certified driver MVR and to certify MVR supporting documents such as film records, photographs/digital images, etc. with the Custodian Of Records signature stamp.

## Lienholder MVR

A lienholder MVR is also available.

The following limited information will be available:

- Record Request Date
- Vehicle VIN, Make, Year and Body Style
- Title Issue Date or Electronic Title Status
- Lienholder(s) information displayed in the following manner:
  - If the lienholder is a company: Customer Number (when available), Name, Date of Lien, Legal Status (if applicable) and Mailing Address
  - If the lienholder is an individual: Name, Date of Lien, Legal Status (if applicable) and Mailing Address
  - If no lien exists on the record, the lienholder section will display the word "NONE"

To access a Lienholder MVR:

MVD	3 <sup>RD</sup> PARTY
Use transaction QVLTR to request a Lienholder MVR for a customer.	MVTNR has been modified to include Lienholder MVR (Lienholder Record)

## MOTOR VEHICLE RECORDS-TITLE AND REGISTRATION

### Reading a Vehicle Motor Vehicle Record

A vehicle MVR is a printout of a vehicle record. Below is a list of the sections of an MVR. On the following page is a breakdown of each section.

FIELD	DESCRIPTION
<b>Section 1</b>	License plate number, plate key, tab number, registration category, Vehicle Identification number, Vehicle description information: make, model year, body style, factory list price, gross vehicle weight, month and year first registered, registration expiration date and fuel type.
<b>Section 2</b>	Current title number, state, print date, film number, odometer reading and odometer codes
<b>Section 3</b>	Customer name and mailing address
<b>Section 4</b>	Comments
<b>Section 5</b>	Lienholder's name, lien amount, lien date, lienholder's address
<b>Section 6</b>	Status Code and definition
<b>Section 7</b>	Certified statement

## MOTOR VEHICLE RECORDS-TITLE AND REGISTRATION

<b>SECTION 1</b>			
ARIZONA MOTOR VEHICLE RECORD AS OF 06/19/2002      MAR0407 001GGG -001 TAB T000000 CAT I    VIN 1FTHW26F3VEC13010      MAKE FORD 1997 34PU VMO F25    FLP 021595 GVW 000000 MFR SEP 1997    EXP AUG 31 2003 FUEL D			
<b>SECTION 2</b>			
TITLE NO M1WP972470010 ST AZ DATE 09051997 FILM 7247M08505      OD 0000031 A			
<b>SECTION 3</b>			
OWNER    „MADONNA M/ADR    725 W TAYLOR                      COOLIDGE                      AZ 85228    11 V/ADR    00			
<b>SECTION 4</b>			
COMMENTS			
<b>SECTION 5</b>			
LIEN 1 BANK OF PATTY                      AMT    35210.34    DATE    08191997 ADR    4005 N 51ST AVE                      PHOENIX                      AZ 85031 LIEN2 NONE                                      AMT                      DATE ADR LIEN3 NONE                                      AMT                      DATE ADR			
<b>SECTION 6</b>			
STATUS CODES: 25-TTL&REG OWN,VEH RECORD			
<b>SECTION 7</b>			
THIS DOCUMENT IS A CERTIFIED DUPLICATE OF THE INFORMATION CONTAINED IN THE COMPUTER STORAGE DEVICES OF THE DEPARTMENT OF TRANSPORTATION, MOTOR VEHICLE DIVISION, IN ACCORDANCE WITH ARIZONA REVISED STATUTES SECTION 28- 444.			

## MOTOR VEHICLE RECORDS-TITLE AND REGISTRATION

### EXAMPLE OF AN UNCERTIFIED VEHICLE RECORD

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                                ARIZONA MOTOR VEHICLE RECORD AS OF 06/19/2002                                MAR0407
001GGG  -001   TAB T000000   CAT I   VIN 1FTHW26F3VEC13010   MAKE FORD
1997 34PU VMO F25   FLP 021595 GVV 000000 MFR SEP 1997   EXP AUG 31 2003 FUEL D
                                PRD                                FNED
TITLE NO M1WP972470010 ST AZ DATE 09051997 FILM 7247M08505 OD 0000031 A
OWNER  , ,MADONNA
M/ADR 725 W TAYLOR COOLIDGE AZ 85228 11
V/ADR
COMMENTS
LIEN1 BANK OF PATTY AMT 35210.34 DATE 08191997
ADR 4005 N 51ST AVE PHOENIX AZ 85031
LIEN2 NONE AMT DATE
ADR
LIEN3 NONE AMT DATE
ADR
STATUS CODES:
25-TTL&REG OWN,VEH RECORD

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### EXAMPLE OF A CERTIFIED VEHICLE RECORD

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                                ARIZONA MOTOR VEHICLE RECORD AS OF 06/19/2002                                MAR0407
001GGG  -001   TAB T000000   CAT I   VIN 1FTHW26F3VEC13010   MAKE FORD
1997 34PU VMO F25   FLP 021595 GVV 000000 MFR SEP 1997   EXP AUG 31 2003 FUEL D
                                PRD                                FNED
TITLE NO M1WP972470010 ST AZ DATE 09051997 FILM 7247M08505 OD 0000031 A
OWNER  , ,MADONNA
M/ADR 725 W TAYLOR COOLIDGE AZ 85228 11
V/ADR
COMMENTS
LIEN1 BANK OF PATTY AMT 35210.34 DATE 08191997
ADR 4005 N 51ST AVE PHOENIX AZ 85031
LIEN2 NONE AMT DATE
ADR
LIEN3 NONE AMT DATE
ADR
STATUS CODES:
25-TTL&REG OWN, VEH RECORD

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**Note:** Records Unit Personnel are the only individuals authorized to certify MVR supporting documents such as film records, photographs/digital images, and etc. with the Custodian Of Records signature stamp.

**Note:** If an error in fees has occurred:

MVD	3 <sup>RD</sup> PARTY
See a Supervisor	Contact TPMSU